

Minutes of Regular Town Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, April 2, 2020 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:01 p.m.
2. **Legal Posting:** Kevin Lins certified compliance with the open meetings law.
3. **Roll Call:** Members present were Chairperson, Kevin Lins; Supervisor, Dave Radel; Supervisor, Carla Carmody; Treasurer, Karen Shelton; Clerk, Vicki Terpstra; Patrolman, Andrew Shimniok; and Plan Commission Chair, Fred Iausly. Also present were Shannon Porter and Linda Schwanke.
4. **Adopt Agenda:** Radel made a motion to adopt the agenda. Carmody seconded. Motion carried.
5. **Approval of the Minutes from the March 5th, 2020 Regular Town Board Meeting and from the March 28th Special Town Board meeting:** Terpstra stated that she did not have time to type up the minutes from the March 28th meeting. Carmody made a motion to approve the minutes from the March 5, 2020 Regular Town Board Meeting. Radel seconded. Motion carried.
6. **Clerk's Report:** Terpstra presented the Clerk's report.
7. **Treasurer's Report:** Radel made a motion to publish the Treasurer's report as presented. Carmody seconded. Motion carried.
8. **Approve Monthly Bills/Invoices for Payment:** Carmody made a motion to approve the monthly bills/invoices for payment. Radel seconded. Motion carried.
9. **Chairperson and Supervisor Reports:** Lins presented the Chairman's report. Radel stated that activity for the month had to do with EMS and Fire District agenda items. Carmody presented their Supervisor reports.
10. **Reports: (For discussion and/or action by the Town Board) :**
 - a. **Patrol officer** –Shimniok presented the Patrolman's report.
 - b. **Building Inspector** – Terpstra read three entries from the building inspection report.
 - c. **Emergency Planning** – Radel stated that the health department has set up a mental health chat line for Sauk County residents dealing with COVID-19 mental health challenges. Residents can also sign up for the Nixle alert system to stay informed.
 - d. **Plan Commission** – Fred Iausly presented the Plan Commission report.
 - e. **Extraterritorial Zoning Committee** – No meeting.
 - f. **Fire District** – Radel stated that the Fire Department is taking surface sanitation measures.
11. **Agenda Items for discussion and/or action by the Town Board (Limited Public Comment may be allowed):**
 - a. **Discussion/possible action on providing a letter of support for Wilson Creek Pottery to be included in their Sauk County Placemaking Grant application:** Shannon Porter said the grant application is to fund a new kiln in the amount of \$10,000. Parameters are seeking local government funding. Lins mentioned that the grant is from the Sauk County Economic Development Committee. Radel made a motion to for the Town Board to provide a letter of support for Wisconsin Creek Pottery to be included in their Sauk County Placemaking Grant application. Carmody seconded. Motion carried.
 - b. **Discussion/possible action on replacing the Town Hall office furnace:**

Lins said he thinks we should think about addressing this at budget time. Radel and Carmody agreed.

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- c. **Discussion/possible action on a contingency plan if no election workers show up:** Terpstra stated that she has recruited enough election workers and the polls will be open on April 7th.
 - d. **Discussion/possible action for spring road tour and Big Hollow Ditch inspection:**
Lins said at a previous meeting it was decided to spend \$138,000 to raise Mercer Road. Said he does not think we need approval for smaller projects. Lins stated that he feels we should not have a spring road tour and ditch inspection and should allow Dave and Carla to work with Andy at his discretion. Carmody and Radel agree that the spring road tour and Big Hollow ditch inspection will not be necessary.
 - e. **Discussion on whether town patrolman and his helpers are considered essential:**
Lins said Radel asked for this to be on the agenda. Radel wanted clarification on the COVID-19 exemptions and how to manage road crew during the crisis. Carmody said her questions were answered. Shimniok said he will schedule Brad Haas to do 95% cemetery work and they will practice social distancing while performing other duties. Any equipment Brad uses will be kept at his house.
 - f. **Discussion on workforce for cemetery this year and spring cleanup:**
Radel stated that he feels we should hire out for string trimming out of concern about COVID-19. Shimniok stated that Brad is willing to do the string trimming along with mowing. Carmody suggested we use Brad if he wants to take it on himself and there are two students available if needed. The spring cleanup tentative date is next Wednesday, April 8th at 9:00 am.
 - g. **Annual Meeting Date on April 21st via teleconference:**
Lins asked if announcements should be turned off when attendees join the call. Radel and Carmody agreed it should. Lins stated that Town Board needs to think about how to take votes at the Annual Meeting. lausly said Plan Commission was pushed back to April 21st so there would be a conflict so he will push the meeting up to 6pm and be done by 7pm.
- 12. Comment from the Public (Be advised that there may be limited discussion on the information received, however, no action will be taken under public comment):** Supervisor Carmody said the final total of muskrats caught in Big Hollow ditch was 88. The Muskrat catcher wants to wait until fall to trap more because the males' hides are raggedy right now.
- 13. Adjourn:** Radel made a motion to adjourn. Carmody seconded. Motion carried.